



## PERSONAL DATA FORM FOR TRIP

*Print out and take a copy of this form with you on your trip. Also leave a copy at home with a friend or relative.*

### Personal Information

Full name	
Nickname	
Home address	
Home phone	
Mobile phone	
Home fax	
Home e-mail address	
Birthday (DD/MM/YYYY)	
Medicare Number	
Passport number	
Driver's licence number	

### Business Information

Company	
Business address	
Job title	
Business phone	
Business fax	
Business e-mail address	
Manager's name and phone	
Assistant's name and phone	
Web page address	

### Emergency and Medical Information

In case of emergency, contact	
Emergency contact's address	
Emergency contact's phone	
Doctor's name	
Doctor's phone	
Doctor's address	
Medical insurer and policy number (if applicable)	
Blood type	
Known medical conditions	
Known allergies	
Current medications	

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## Airline Information

	Flight #1	Flight #2	Flight #3	Flight #4
Date				
Airline				
Airline phone number				
Flight number				
Departure city				
Departure time				
Destination city				
Arrival time				

## Car Rental Information

Pick-up date	
Company	
Company phone number	
Confirmation number	
Quoted rental rate	
Pick-up location	
Drop-off location	
Drop-off date	

## Hotel Itinerary

Date	Hotel	City, Country	Reservation confirmation number	Phone number

## Credit Cards and Traveller's Cheques

Credit card type	Issuing bank	Credit card number	Phone number
Traveller's cheque type	Value	Cheque number	Phone number